



Affiliated to the East Anglian Federation of Photographic Societies

Data Protection Policy

Stevenage Photographic Society (SPS) is established with the objects set out in its constitution and is a data controller within the UK.

For the purposes of the Data Protection Act 2018, which incorporates the European Union General Data Protection Regulations (GDPR), Article 6(1) sets out the available lawful purposes for processing personal data. Implied consent to the use of data will be an essential feature of membership, given that membership is voluntary. This published policy is considered to be sufficient to adequately inform members and potential members of that personal data use and thus implied consent.

The personal information referred to in this Policy may include name, contact details, service records, records of entries to events, and such other information as may be necessary for the effective management of the legitimate interests of SPS. Any person wishing to verify the information held by the SPS may apply to the Secretary.

SPS collects and holds personal information about:

1. The committee itself and of its members; others who assist those; and those offering their services to SPS. e.g. as judges or lecturers.
 - This information is used to facilitate administration and services. The information is held in various formats but is not circulated except for the management of the society.
2. Others necessary for the conduct of the business of the SPS.
 - This information is used to satisfy a requested service or a contractual requirement, and may be retained to confirm the outcome.
3. Photographers as the creators of images used in the activities of SPS.
 - This information is managed subject to the General Conditions for Competition Events both internal and external.

SPS may retain historical archives for example but not limited to, records of meetings, handbooks, catalogues, awards and other event results.

The following principals to the handling of personal information shall apply:

- It is desirable for the contact details of all Club members to be restricted to the committee.
- All volunteer officials should maintain a separation between personal data from different data controllers, including that of SPS and between controlled and domestic use of personal data.
- Organisers of inter-Club and similar events will need to review their entry conditions to ensure that any third-party entrant confirms explicit consent for the organiser to hold personal data about the photographers entered to the event.

- SPS will not make their membership contact information available for electronic marketing. SPS will refuse any request to cascade marketing material to members by electronic messages.